

**Training Pharmacy Preceptors**

*Sponsored by*

The University of North Carolina at Chapel Hill

Eshelman School of Pharmacy

September 4, 2015 or September 11, 2015

At the MAHEC Education Building At The Friday Center

121 Hendersonville Road 100 Friday Center Dr.

Asheville, NC Chapel Hill, NC

**PROGRAM GOALS**

This program is designed to help pharmacists to become better teachers and mentors of pharmacy students. The program serves two levels of preceptors: new preceptors who have precepted less than 5 learners and advanced preceptors who have precepted 5 or more learners. The goals of the workshop are to foster teaching skills in new preceptors and enhance the skills of advanced preceptors. All participants complete two components: a home study and the live workshop.

**Component 1: Home-study**

Upon registering, new preceptors will receive the book “Getting Started as a Pharmacy Preceptor” (by Randell Doty, published by APhA) and advanced preceptors will receive the book “Preceptor’s Handbook for Pharmacists” (by Cuellar and Ginsburg, published by ASHP). All participants will be required to read assigned chapters in the appropriate book as noted below. Participants must read these chapters prior to attending the live workshop. Continuing education credit will be provided for those who complete the online self-assessment quiz with a passing score of >70% by the day prior to their selected workshop (September 3, 2015 for Asheville or September 10, 2015 for Chapel Hill).

**Component 2: LIVE WORKSHOP**

The live workshop will utilize an active learning, case-based format exclusively. All didactic learning occurs in Component 1. Continuing education credit for the live workshop will be provided for those who complete the online evaluation after the program. The program agenda for the workshop is noted on the next page.

**Chapters to Read for Component 1:**

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| **New Preceptors:** “Getting Started as a Pharmacy Preceptor” | **Advanced Preceptors:** “Preceptor’s Handbook for Pharmacists” |
| Chapter 3: Getting ReadyChapter 5: Integrating Your Student into PracticeChapter 6: The Importance of Feedback and EvaluationChapter 7: Using Feedback for Continuous ImprovementChapter 8: Precepting as an Art Form | Chapter 3: Preceptor-Student RelationshipChapter 4: MentorsChapter 9: Professionalism and Professional SocializationChapter 10: Career Advising |

**Live Workshop AGENDA**

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|  | **New Preceptor Track** | **Advanced Preceptor Track** |
| 9:45-10:00am | Registration and Coffee/Drinks |
| 10:00-10:15am | Welcome and Workshop Introductions |
| 10:15-11:00am | Getting Ready: Setting Expectations | Providing Constructive Feedback |
| 11:00-12:00pm | Precepting Students in Your Practice | Dealing with Challenging Student Situations |
| 12:00-1:00pm | Lunch  |
| 1:00-1:15pm | Getting the Most Out of the AHEC Digital Library |
| 1:15-2:15pm | Providing Quality Feedback and Evaluation | Mentoring and Giving Career Advice |
| 2:15-2:30pm | Group Reflection, Lessons Learned, and Summary |

**WORKSHOP FACULTY- Chapel Hill**

**Kim Thrasher, PharmD, BCPS, FCCP, CPP**

Clinical Pharmacist

Community Care of the Lower Cape Fear

Adjunct associate professor, UNC Eshelman School of Pharmacy

**Jennifer Buxton, PharmD, CPP**

Deputy Director, Pharmacy Services

Cape Fear Clinic

**Rachel Posey**

UNC Health Sciences Librarians for Pharmacy

**WORKSHOP FACULTY- Asheville**

**Mollie Scott, PharmD, BCACP, CPP**

Regional Associate Dean of the Asheville Campus

Clinical Associate Professor

UNC Eshelman School of Pharmacy

**Elizabeth Michalets, PharmD, BCPS, CPP**

Regional Assistant Dean of Clinical Affairs

Associate Professor of Clinical Education

Mission Health System and UNC Eshelman School of Pharmacy

**Sue Stigleman, MLS**

MAHEC Librarian

**PROGRAM OBJECTIVES**

Component 1: Home study

New Preceptor Track:

After participating in this home-study program, the participant should be able to:

1. Define the role of the preceptor.
2. Describe common expectations students have for their preceptors.
3. Develop structure to your rotation in order to adequately orient students to the site and integrate them into patient care opportunities.
4. Describe elements of constructive feedback.

Advanced Preceptor Track:

After participating in this home-study program, the participant should be able to:

1. Describe the key components to building an effective preceptor-student relationship during a practice experience.
2. Discuss the importance of being a mentor to pharmacy learners and explain the aspects and challenges of how to be a great mentor.
3. Describe how to inspire students to become engaged in professional and community service through organizations and involvement.
4. Improve their ability to counsel students on career decisions and exploring their best fit in the profession.

Component 2: Live workshop

New Preceptor Track:

After participating in this application-based workshop, the participant should be able to:

1. Describe characteristics of effective precepting related to setting expectations, precepting practice and feedback and evaluation.
2. Practice using principles of effective precepting through role playing.
3. Analyze videotaped vignettes using principles of effective precepting.
4. Discuss the AHEC Digital Library resources that are available to preceptors.

Advanced Preceptor Track:

After participating in this application-based workshop, the participant should be able to:

1. Provide optimal assistance and advice to new preceptors to help develop their skills and abilities in educating students in the practice setting.
2. Demonstrate how to handle complex student-preceptor interactions such as poor performance feedback, failing or near-failing rotation scores, behavioral difficulties, and other complicated student situations.
3. Compare and contrast perspectives and approaches to mentoring and providing career advice to pharmacy students.
4. Discuss the AHEC Digital Library resources available to preceptors.

**TARGET AUDIENCE – NEW AND ADVANCED PRECEPTORS**

This workshop has been designed for new preceptors who have precepted less than 5 students and advanced preceptors who have precepted 5 or more learners.

If you or colleagues are interested in serving as a preceptor, please complete the online preceptor and site profile forms at <http://pharmacy.unc.edu/programs/the-pharmd/office-of-experiential-education/want-to-be-a-preceptor>.

**TO REGISTER:**

Go to [**http://pharmacy-ncu.learningexpressce.com/**](http://pharmacy-ncu.learningexpressce.com/)to register for workshop. If you have questions or problems contact Krista Sills at krista\_sills@unc.edu .

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|  | **Asheville Workshop** **(Sept 4)** | **Chapel Hill Workshop****(Sept 11)** |
| **Early Registration Fee\*** | **$50** | **$50** |
| **Early Registration Deadline** | **August 21** | **August 28** |
| **Late Registration Fee\***  | **$70** | **$70** |
| **Resident’s Fee\*** **(anytime before registration closes)** | **$40** | **$40** |
| **Registration Closes** | **August 28** | **September 4** |

**\* Group discount rate applies: Bring 5 or more participants from your institution and receive $10 off per person. Also note: All registration fees are non-refundable unless the program is cancelled.**

**CONTINUING EDUCATION CREDIT**

**You must have a CPE Monitor number for registration and credit, in accordance with the North Carolina Board of Pharmacy**. To set up CPE Monitor now, visit the following website: <http://www.nabp.net/programs/cpe-monitor/cpe-monitor-service/pharmacists>.

The new preceptor track home study program, ACPE # 0046-9999-12-156-H04-P original submission date is September 14, 2012 which will provide 1.5 home study hours of continuing pharmacy education credit. To receive CE credit for the home study, participants must complete the self-assessment quiz with a score of >70% and evaluation form. Statements of Credit will be mailed upon receipt of these materials by the School.

The advanced preceptor track home study program, ACPE # 0046-9999-13-137-H04-P 1.5 original submission date is July 1, 2013 which will provide 3.0 home study hours of continuing pharmacy education credit. To receive CE credit for the home study, participants must complete the self-assessment quiz with a score of >70% and evaluation form. Statements of Credit will be mailed upon receipt of these materials by the School.

The new preceptor track live workshop, ACPE # 0046-9999-12-155-L04-P original submission date is September 14, 2012 which will provide 4.0 contact hours of continuing pharmacy education credit. To receive CE credit, attendance must be acknowledged upon arrival at the program and completion of an online evaluation afterward. Statements of Credit will be available for printing online after completion of the online evaluation. No partial credit is available.

The advanced preceptor track live workshop, ACPE # 0046-9999-13-136-L04-P 4.0 original submission date is September 13, 2013 which will provide 4.0 contact hours of continuing pharmacy education credit. To receive CE credit, attendance must be acknowledged upon arrival at the program and completion of an online evaluation afterward. Statements of Credit will be available for printing online after completion of the online evaluation. No partial credit is available.



*The University of North Carolina at Chapel Hill Eshelman School of Pharmacy is accredited by the Accreditation Council for Pharmacy Education as a provider of continuing pharmacy education.*

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**HOME STUDY DESCRIPTION, INSTRUCTIONS and CE CREDIT INFO**

Upon registering for the workshop, participants will receive a copy of the book noted above, according to their precepting experience track (new or advanced) as home-study prior to the live workshop. Participants will be directed to an online self-assessment quiz with evaluation for CE credit, which must be passed with a score of 70% or better by September 3, 2015 (Asheville program) and September 10, 2015 (Chapel Hill program) . Participants may also be directed to view several online video vignettes of precepting scenarios to consider prior to the workshop. The video vignettes will be played at the workshop and used as part of the discussion.

**FACULTY COORDINATORS**

Philip T. Rodgers, PharmD, FCCP

Assistant Dean of Pharmacy Practice Partnerships

UNC Eshelman School of Pharmacy

Kim Leadon, MS

Director of Experiential Education

UNC Eshelman School of Pharmacy

Charlene Williams, PharmD, BCACP, CDE, CPP

Regional Director of Experiential Education

UNC Eshelman School of Pharmacy-Asheville Campus

**AMERICANS WITH DISABILITIES ACT**

If you need any of the auxiliary aids or services identified in the Americans with Disabilities Act to participate in this program, please call 919-843-4028.

**QUESTIONS**

Call Krista Sills, Workshop Coordinator, at 919-843-4028 or krista\_sills@unc.edu.